

# TTG

## HUMAN RESOURCES

### CASE STUDY



#### Client Challenge

The client was struggling with I-9 compliance. Employees were being hired without timely notification to the office, resulting in I-9 forms not being completed within the required three-day window. Inconsistencies were common—some I-9s were completed on paper, some in the system, and some not at all—creating compliance risks for the organization.

#### TTG's Solution

- Managed the RFP process to select an HRIS and payroll system supporting both Spanish and English
- Enabled onboarding via app, tablet, or computer for a seamless experience
- Implemented a streamlined electronic onboarding process where hiring managers initiate workflow using only the employee's name, email, job title, and pay rate
- Integrated E-Verify and created a process for remote verification of supporting I-9 documents
- Ensured consistent and compliant completion of all onboarding requirements

#### Results

- Achieved 100% I-9 compliance across all new hires
- Streamlined onboarding for hiring managers and employees
- Eliminated compliance risks associated with incomplete or inconsistent I-9 documentation

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